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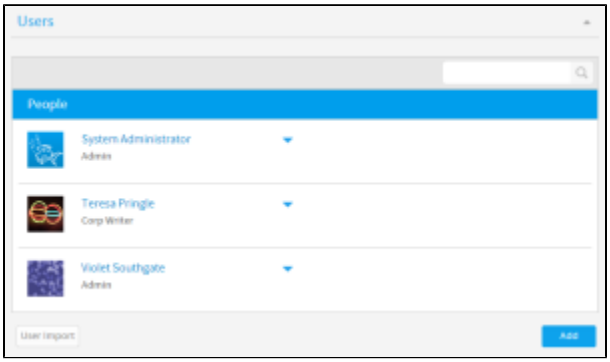
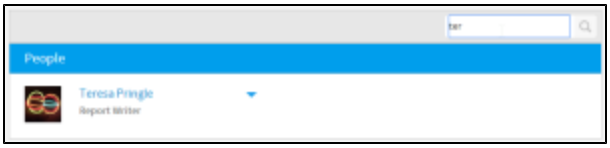
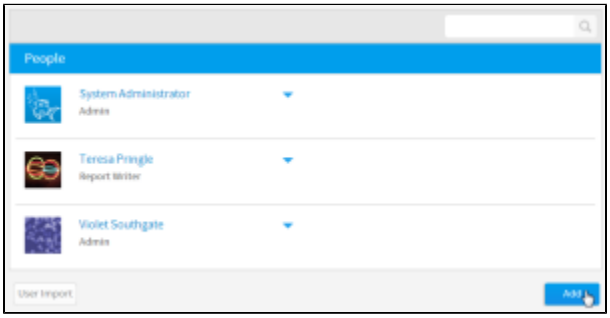
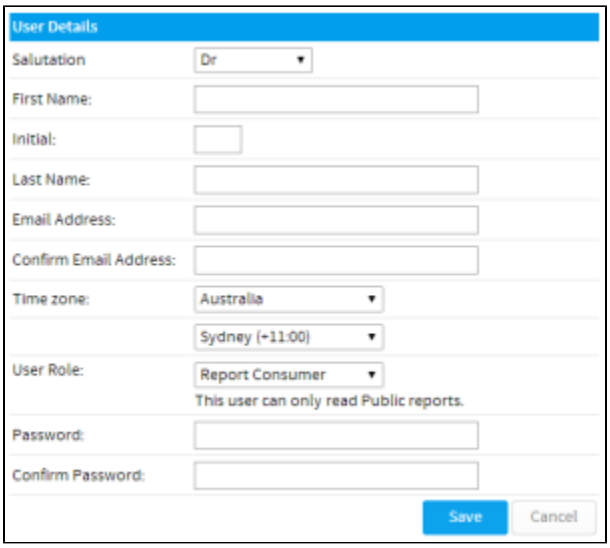
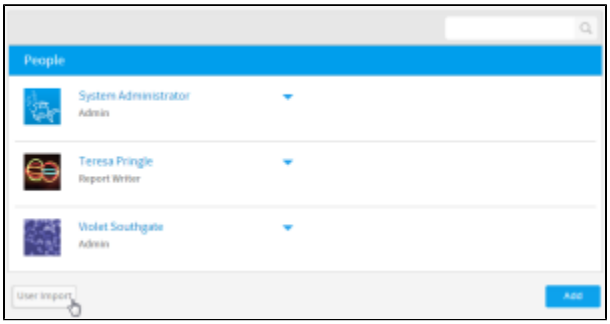

Users
People
System Administrator
Admin
Teresa Pringle
Corp Writer
Violet Southgate
Admin
User Import
Add

1.
2.


ter
People
Teresa Pringle
Report Writer


People
System Administrator
Admin
Teresa Pringle
Report Writer
Violet Southgate
Admin
User Import
Add

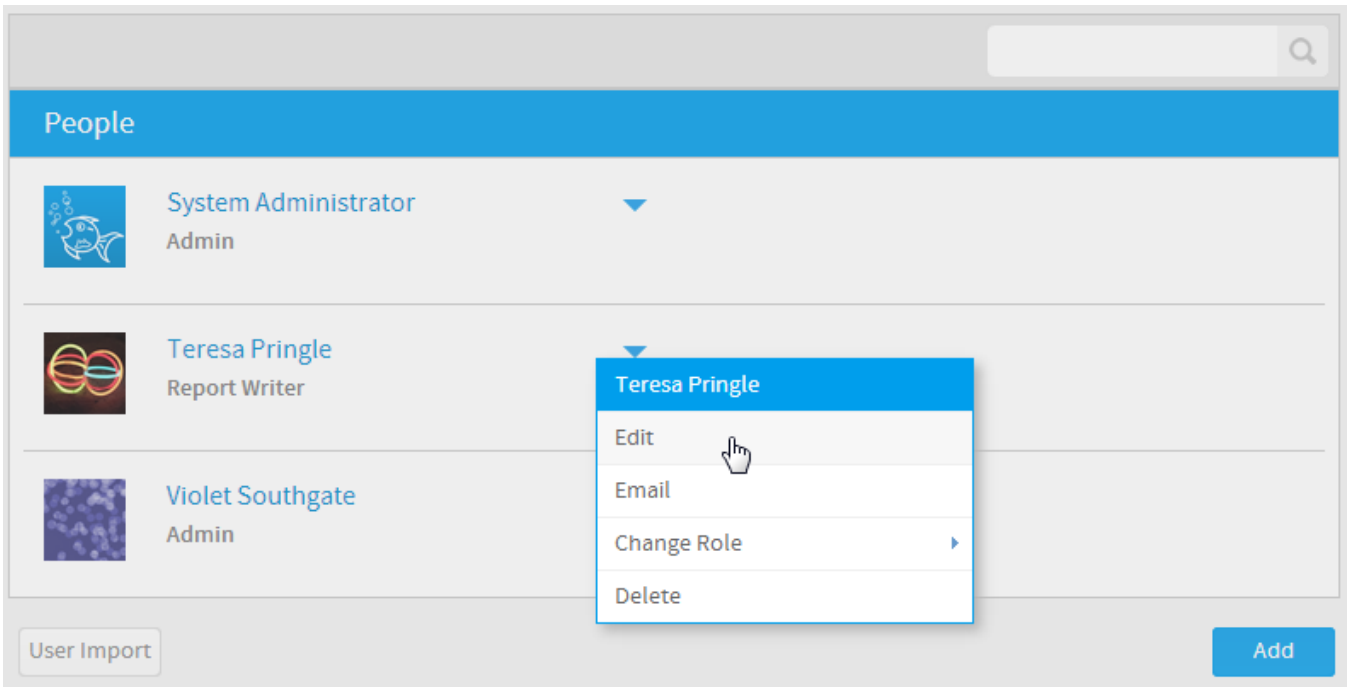


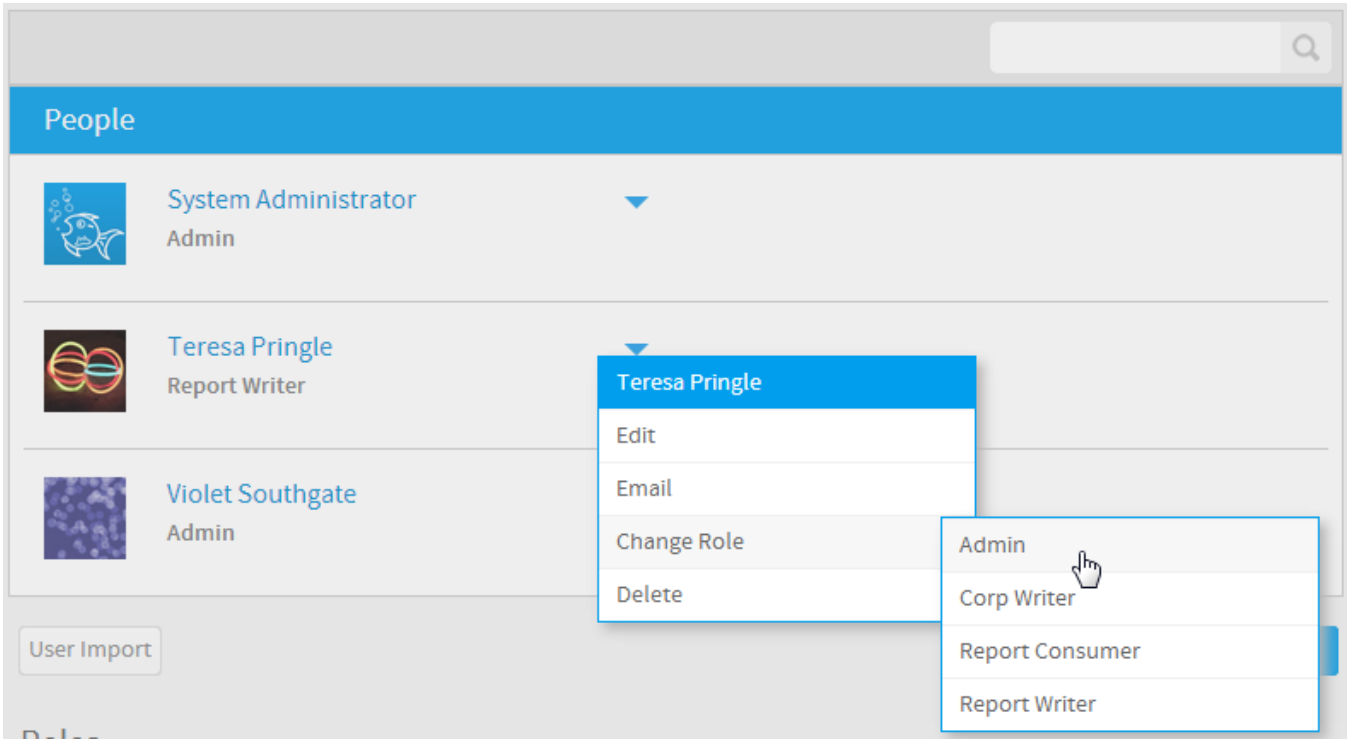
1. 

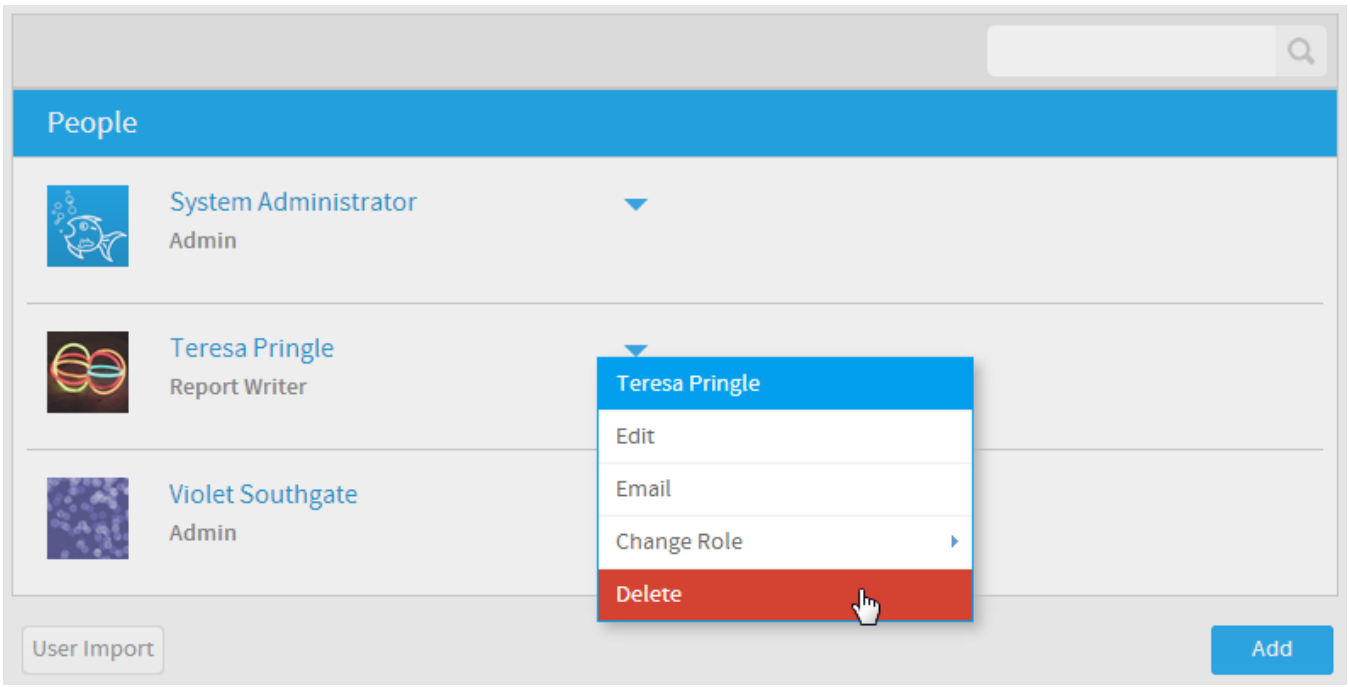
2. CSV

```
# Comments can be present. Starting with a # only. Blank lines will also be skipped.
# First Name, Last Name, Initial, Salutation Code, Language Code, Time Zone Code, Email Address,
UserName, Password, Role Code
"Bob", "Jones", "A", "MR", "EN", "", "bob.jones@company.com", "bob.jones@company.com", "password",
"YFADMIN"
```

3.
4.


People
System Administrator
Admin
Teresa Pringle
Report Writer
Violet Southgate
Admin
Teresa Pringle
Edit
Email
Change Role
Delete
User Import
Add


People
System Administrator
Admin
Teresa Pringle
Report Writer
Violet Southgate
Admin
Teresa Pringle
Edit
Email
Change Role
Delete
Admin
Corp Writer
Report Consumer
Report Writer
User Import



Delete Users

Please confirm that you wish to delete the following users. Once you have confirmed this action, these users will no longer be able to log on to this organisation. If they have access to other organisations, they will still be able to log on to them.

Teresa Pringle

Ok Cancel